



MIDTERM EMPLOYER EVALUATION

UNIVERSITY OF UTAH CAREER SERVICES INTERNSHIP PROGRAM

Directions to Supervisor: This form is designed to help the student understand how his/her performance is perceived. Please meet with the student to discuss your evaluation. Once completed, the student can send directly to his/her career counselor.

Student Becca Alley Career Counselor _____

1. Consistently demonstrates ability and willingness to learn new things. (Circle one).

Needs Improvement					Excellent
1	2	3	4		5

Please explain:

She is willing to learn new processes and take on new projects. We have some very unique tasks within our organization and Becca has been able to dive in and doing a great job.

2. Consistently exhibits a positive attitude. (Circle one).

Needs Improvement					Excellent
1	2	3	4		5

Please explain:

She is always in a great mood and makes everyone feel at ease.

3. Consistently exhibits a good work ethic such as staying on task, punctuality, working agreed hours. (Circle one).

Needs Improvement					Excellent
1	2	3	4		5

Please explain:

Becca is punctual and accomplishes every task or project that she is given. She exhibits creativity and problem solving in her assigned projects.

4. Consistently demonstrates creativity and innovation beyond assigned work. (Circle one).

Needs Improvement					Excellent
1	2	3	4		5

Please explain:

As stated above, she does great work and is a huge asset to us.



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5. Consistently produces a high quality of work. (Circle one).

Needs Improvement 1 2 3 4 Excellent 5

Please explain:

Becca has continued to produce amazing work.

6. Consistently uses effective written and/or verbal communication skills. (Circle one).

Needs Improvement 1 2 3 4 Excellent 5

Please explain:

Not only does she do this for our english tasks, but she has been able to use her spanish to really help improve that aspect of our office.

7. Consistently exhibits good problem solving skills. (Circle one).

Needs Improvement 1 2 3 4 Excellent 5

Please explain:

She is willing to take on any task and has continued to produce quality work.

8. Consistently gets along well with coworkers and supervisors. (Circle one).

Needs Improvement 1 2 3 4 Excellent 5

Please explain:

We all love having Becca around. She has been such a joy to work with.

Student Signature

Abbi Brightwell
Employer Signature

Date